

# PROSPECTUS

OF

**COMMUNITY COLLEGE**

M.P.C. AUTONOMOUS COLLEGE, TAKHATPUR, BARIPADA

SESSION 2017-18



**RAGGING IN ANY FORM IS AN OFFENCE AND IS PUNISHABLE UNDER LAW.**

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**COMMUNITY COLLEGE OF**  
**M.P.C. AUTONOMOUS COLLEGE, TAKHATPUR, BARIPADA**  
**PROSPECTUS FOR ADMISSION INTO DIPLOMA IN TOURISM & HOSPITALITY**  
**MANAGEMENT FOR THE SESSION – 2017-18**

1. Maharaja Purna Chandra Autonomous College, Takhatpur, Baripada established in 1948, is one of the premier institutions of State of Odisha imparting quality education both U.G. and P.G. level since its inception. It has been accorded Autonomous Status by the UGC in the year 2000-2001.

2. **COMMUNITY COLLEGE:**

The 12<sup>th</sup> Five Year Plan Document of the Planning Commission has laid a special emphasis on expansion of skill-based programmes in higher education. It recommends setting up of Community Colleges (CC) to serve multiple needs, including (i) career oriented education and skills to students interested in directly entering the workforce; (ii) contracted training and education programmes for local employers; (iii) high-touch remedial education for secondary school graduates not ready to enroll in traditional colleges, giving them a path to transfer to three or four year institutions; and (iv) general interest courses to the community for personal development and interest. The Plan Document also states that Community Colleges will be located to afford easy access to underprivileged students and such colleges could either be established as affiliated colleges of universities or as entirely autonomous institutions.

**INTRODUCTION:**

- (a) The Community College model, by and large, will be accessible to a large number of individuals of the community, offer low cost and high quality education locally, that encompasses both vocational skills development as well as traditional coursework, thereby providing opportunities to the learners to move directly to the employment sector or move into the higher education sector. It offers a flexible and open education system which also caters to community-based life-long learning needs. It has a synergistic relationship between the community, community college and the job market.
- (b) The idea of establishing such colleges in the country was unanimously endorsed in the Conference of State Education Ministers held on 22<sup>nd</sup> February, 2012 and a Committee of Education Ministers of nine States was constituted to finalize the concept and framework of the Community College scheme. The Committee, after wide consultations with all concerned, presented its report to the Government which received the concurrence of the State Education Ministers in the conference held on 6<sup>th</sup> June, 2012.
- (c) The Government of India has accepted this report and decided to introduce this scheme during the 12<sup>th</sup> Five Year Plan.
- (d) Out of the seven selected colleges in the State of Odisha, M.P.C. Autonomous our college has been selected by the UGC for the Community College to cater to the needs of local youths.

**OBJECTIVES:**

The main objectives of the scheme are:

- (a) To make higher education relevant to the learner and the community.
- (b) To integrate relevant skills into the higher education system.
- (c) To provide skill based education to students currently pursuing higher education but actually interested in entering the workforce at the earliest opportunity.
- (d) To provide employable and certifiable skills with necessary general education to Senior Secondary School pass-outs not willing to join existing higher education system.

- (e) To provide for up-gradation and certification of traditional / acquired skills of the learners irrespective of their age.
- (f) To provide opportunities for community-based life-long learning by offering courses of general interest to the community for personal development and interest.
- (g) To provide opportunity to move to higher education in future and to offer bridge courses to certificate holders of general / vocational education, so as to bring them at par with appropriate NVEQF level.

### 3. **SELECTION PROCEDURE, FEES & SCHOLARSHIPS:**

- (a) Minimum eligibility criteria of the candidate for this programme is +2 Pass or equivalent degree from any recognized Board / Council / University.
- (b) For admission to the programmes offered by the community colleges, preference may be given to the learners living in the local community i.e. in the district of Mayurbhanj.
- (c) Reservation at SC, ST, OBC and PH categories would be as per the existent State Policy.
- (d) There is no age bar for admission to this course. However, preference may be given to the applicants below the age 40 .
- (e) The course should be of 900 hours duration with time span of 12 months for diploma programme.
- (f) The course comprises two semesters with 60 credits.
- (g) The maximum student intake capacity is 50.
- (h) The applicants seeking re-entry into the course shall be given preference at the time of admission over the new applicants.
- (i) **In order to motivate students to take admission into the Course, Scholarship @Rs.1,000/- per month shall be given to each and every admitted students for One Year. However, disbursal of the scholarship is strictly subject to regular attendance in the class and successful completion of the course though Semester End Examinations conducted by the CC and concerned Sector Skill Council.**
- (j) There is no application fees for applying for the post Diploma in Tourism & Hospitality Management for the Session, 2017-18.
- (k) Admission fees will be collected from the selected candidates at the time of admission in accordance with the admission fee structure of M.P.C. Autonomous College, Takhatpur, Baripada.

### 4. **ACCOMMODATION FACILITY:**

Students cannot be provided with hostel facilities in the college. They have to look after their own accommodation / lodging and messing and bear the expenses themselves.

### 5. **PLACEMENT:**

The Community College does have a Placement Cell to facilitate placement to pass out students. But placement cannot be guaranteed to all Pass out students. It is subject to requirement of the Industry Partner(s) and demand in the job market.

### 6. **PROCEDURE OF APPLYING FOR THE COURSE:**

- i. Application Forms and prospectus can be obtained at the Community College Counter free of cost between 11:00 A.M. & 01:00 P.M. on working days. The same can also be downloaded from the college website by logging on to [www.mpcautocollege.org.in](http://www.mpcautocollege.org.in)

- ii. The applicants are required to fill-in the forms in their own handwriting and furnish all necessary information as required their in. They shall fill-in the main application form(s), Acknowledgement/ Index Card, The applicant is advised to collect the Index card while submitting the form. The out-station candidates may send their application form along with relevant documents through registered Post / Speed Post. All such applications sent through post must be superscribed with APPLICATION FOR DIPLOMA IN TOURISM & HOSPITALITY MANAGEMENT COURSE on the Envelop. Their Index cards will be sent immediately on receipt by post. **ALL APPLICATIONS MUST REACH COMMUNITY COLLEGE ON OR BEFORE THE LAST DATE OF SUBMISSION OF THE FILLED IN FORMS i.e. 19-06-2017 (04:00 P.M.).**
- iii. The candidates are required to collect their Index cards immediately on submission of forms. In case of Postal submission, the acknowledgement card will be sent by post. In such cases, the applicant should affix requisite stamp duty / postage charge on the Index Card.
- iv. Documents to be submitted along with the application form: (All self-attested documents are to be written "Submitted by me" and signed by the candidates.)
  - (a) Self attested copies of Mark sheets of H.S.C. and +2/ H.S. Examination.
  - (b) Self attested copies of caste certificate (in case of SC/ST/OBC/PH candidates) Ex-Serviceman certificate along with the discharge certificate /physically Handicapped certificate, whichever is applicable.
  - (c) Self attested residential certificate.
  - (d) Filled in Format for Index Card and Intimation Letter
  - (e) Two stamped self addressed envelopes of Size 10" x 6"

## 7. RESERVATION OF SEATS:

The seats will be reserved as per the existent State Government Rules for admission for SC/ST/OBC/PH/Ex-Servicemen.

### Reservation

#### Scheduled Caste [SC] & Scheduled Tribe [ST]

SC – **16.25 %** of the sanctioned strength shall be reserved for SC applicants

ST – **22.5%** of the sanctioned strength shall be reserved for ST applicants

The reserved seats are not interchangeable between SC&ST.

SC/ST applicants selected for admission on merit basis shall not be part of the reserved seats.

Additional seats for SC & ST students to the extent of 8% for SC & 10% for ST will be provided under the following conditions.

- a) Seat normally reserved for that category of students, i.e. SC or ST has been fully utilized.
- b) However any modification made by the Government in the reservation policy will be followed during admission.
- c) Reserved seats lying vacant after 1<sup>st</sup> selection admission would be de-reserved.

#### Physically Handicapped [PH]/Orthopedically Handicapped [OH]

**3%** of sanctioned seats shall be reserved for PH / OH Students (Extent of handicap not below 40%).

#### Ex-Serviceman [ESM]

**1%** of the sanction seats shall be reserved for Self/Children/Wife/Husband of Ex-Serviceman.

#### Serving Defence Personnel [SDP]

**1%** of the sanction seats shall be reserved for Self/Children/Wife/Husband of serving defense personnel. (G.O. No. 55588/HE, Dt. 16.10.2000)

## **Children of Martyrs (CoM)**

2% of seats sanctioned are reserved for the children of martyrs.

## **8. WEIGHTAGE:**

A maximum of 10% of the seats in each stream shall be filled up by weightage claiming candidates. This 10% seats will be proportionately distributed among reserved category.

An applicant who is selected under weightage category (10%) and takes admission will continue to remain under weightage category even if cut-off mark is reduced in subsequent selection.

### **NCC**

Applicants holding certificate "B" shall be given Weightage of additional **10%** of marks over and above the aggregate marks secured in the Higher Secondary (+2) or Equivalent examinations.

Applicants who have represented at the All India level NCC Camps/ Courses/ Activities shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the +2 Council or Equivalent examinations.

### **NSS**

Applicants who have represented the country at International Level Camp shall be given direct admission.

Applicants who have represented the state at National Level Camp shall be given Weightage of additional **07%** of marks over and above the aggregate marks secured at the CHSE/Equivalent examination.

Applicants who have represented the inter State Category Camp shall be given Weightage of additional **05%** of marks over and above the aggregate marks secured at the CHSE/Equivalent examination.

Applicants who have got the best NSS Volunteer award in University level shall be given Weightage of additional **03%** of mark over and above the aggregate marks secured in CHSE/Equivalent examination.

### **Rover & Ranger**

If an Applicant produces the original certificate signed by the President of India shall be given Weightage of additional **10%** of marks over and above the aggregate marks secured at the Higher Secondary (+2) / Equivalent examination

If an Applicant produces the original certificate signed by the Governor of State (Rajya Purashkar) shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the CHSE/equivalent examinations.

### **Sports & Games**

Applicants who have represented the country at International Level shall be given **direct admission**.

Applicants who have represented the state at National Level shall be given Weightage of additional **10%** of marks over and above the aggregate marks secured at the HSC/Equivalent examination.

Applicants who have represented the school at the Inter State School Sports Meet level shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the HSC/Equivalent examination.

***N.B. : All Sports & games Certificate must have been awarded within two years of time and must have been Countersigned by the Director of Sports, Odisha***

**9. ADMISSION INFORMATION:**

- i) Selection list will be notified on the Notice Board of the Community College.
- ii) Selected candidates will be intimated also through SMS / Telephone.

**10. INTERPRETATION OF RULES:**

In matters of dispute relating to any of the rules and procedures the decision of the Principal shall be final and binding.

**11. CHANGES IN RULES:**

The rules / Information given herein are subject to change at any time.

**12. COMMENCEMENT OF THE COURSE:**

The Course will start on in the 1<sup>st</sup> week of July, 2017.

**13. DRESS CODE**

Boys : Navy Blue Pant & Pink coloured shirt with Blue Bladzer, YellowTie and Formal Boot.  
Girls : White Pant & Pink coloured shirt with Blue Bladzer, Yellow Tie and Formal Boot.

NO STUDENT SHALL BE ALLOWED INTO COLLEGE CAMPUS WITHOUT PROPER COLLEGE UNIFORM AND COLLEGE IDENTITY CARD.

- 14.** Students taking admission into this course cannot take part in the college election, nor can they participate in any of the competitions organized by M.P.C. Autonomous College, Takhatpur, Baripada.

**15. AUTHORITY:**

In case of dispute on any other matter, the interpretation and decision of the Principal, Community College of M.P.C. Autonomous College, Takhatpur, Baripada shall be final and binding.

PRINCIPAL  
Community College,  
M.P.C. Autonomous College,  
Takhatpur, Baripada